



MEMORANDUM

DATE: August 25, 2006

TO: Departmental Bilingual Services Coordinators

FROM: State Personnel Board – Bilingual Services Program (BSP)

SUBJECT: BSP MEMORANDUM 06-04
2006 IMPLEMENTATION PLAN

This memorandum is to inform you that the State Personnel Board's (SPB) Technical Support Staff will be correcting an error found in the calculation of the Recommended Staffing Needs, Part F-Question 2 of the IP. **Therefore, you will not have access to this section of the IP until Thursday August 31st.** In the meantime, you may continue to complete the other sections of the IP. We apologize for any inconvenience this may cause.

If you have any questions regarding this memo, please contact your department's BSP analyst. You may also call BSP at (916) 651-9017 or TTY (916) 651-8782.